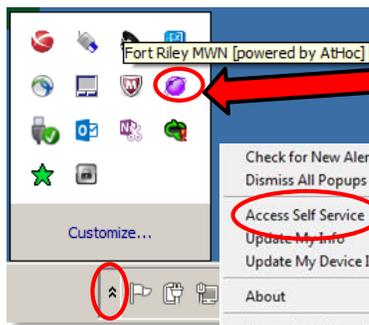




Ensure **You** are notified of Severe Weather!

Fort Riley can send Emergency notifications via email (work or personal) or text directly to your Cell Phone when it happens.

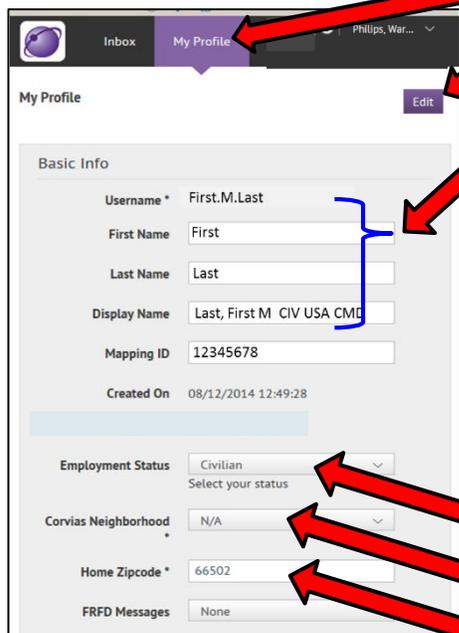
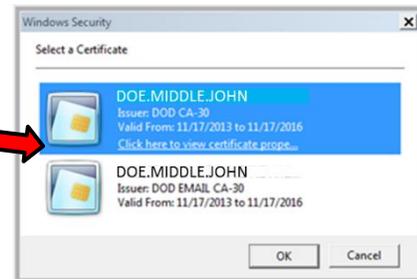


1 After logging in, find the "Purple Globe" in the system tray



2 Click Purple globe icon for "Fort Riley MWN" and select "Access Self Service"

3 Select the correct CAC user (either certificate is fine)



4 Select the "My Profile" Tab

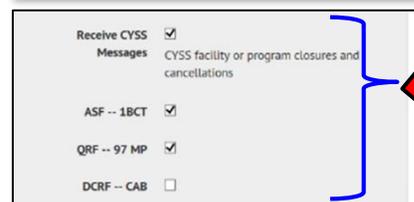
5 Select the "Edit"

6 Verify & update personal information

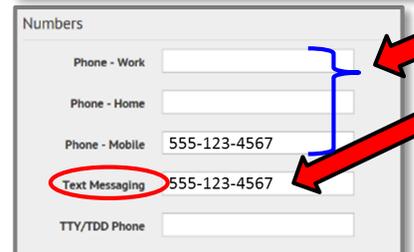
7 Select your employment status

8 Select Corvias Neighborhood if you live on post, use "N/A" if not

9 Input your Zip Code



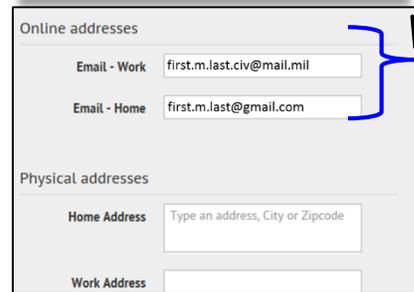
10 When signing up for ATHOC alerts, do not check any of these boxes until authorized by your unit. You will still receive normal weather alerts
* Select CYSS if you have Children in their facilities



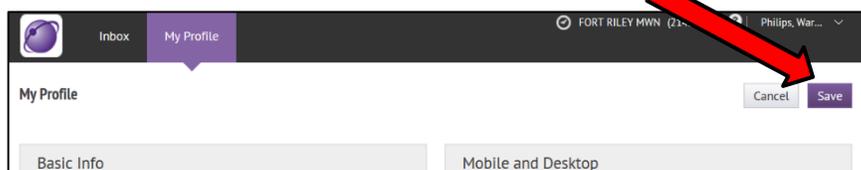
11 Enter applicable phone numbers

12 Enter Mobile Number here for Text Messages:
(Mobile Number must be entered here to receive text messages)!

13 Enter Personal (or family) and Work Email Addresses



14 You must "Save" in the Top Right Corner before closing!



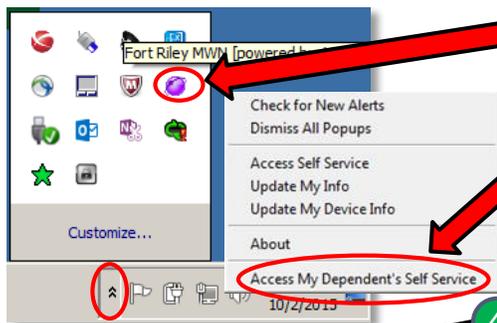
15 Close the open Browser Window by clicking "X" in upper right corner



Ensure your **Family** is notified of Severe Weather while you are deployed or at work!



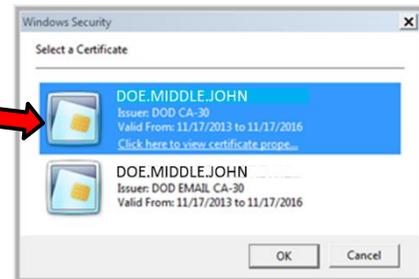
Fort Riley can send Emergency notifications via email (work or personal) or text directly to your Cell Phone.



1 After logging in, find the "Purple Globe" in the system tray

2 Click Purple globe icon for "Fort Riley MWN" and select "Access My Dependent's Self Service"

3 Select the correct CAC user (either certificate is fine)



4 Select the "My Profile" Tab

5 Select the "Edit" (First Time User will input the data and select "Save")

6 Verify & update personal information

7 Select your employment status

8 Select Corvias Neighborhood if you live on post, use "N/A" if not

9 Input your Zip Code

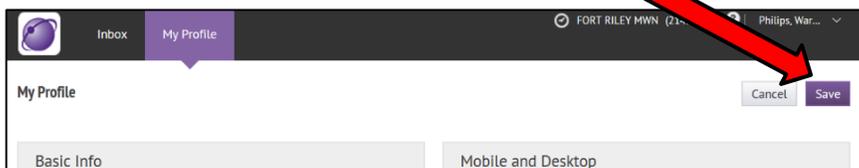
10 When signing up for ATHOC alerts, do not check any of these boxes until authorized by your unit. You will still receive normal weather alerts * Select CYSS if you have Children in their facilities

11 Enter applicable phone numbers

12 Enter Mobile Number here for Text Messages: (Mobile Number must be entered here to receive text messages!)

13 Enter Personal (or family) and Work Email Addresses

14 You must "Save" in the Top Right Corner before closing!



15 Close the open Browser Window by clicking "X" in upper right corner