



# COURSE SCHEDULE

Spring II 2016 Term

21 Mar - 14 May 2016

*\$190 per credit hour*

*\$30 per Book for some classes*

*\*Students must purchase textbooks/access codes for certain classes*

Mon-Thurs 7:30am-5:30pm

Fridays 8am-12pm

785-784-6240/785-239-8248

Director.Riley@ctcd.edu

## Fort Riley Site

Bldg 217 Room 205 Custer Ave

Fort Riley, KS 66442

Course #	SYN#	GAE#'s	Course Name	Mtg Days	Start Time	End Time	CR Bldg	Room	Cost	Instructor
AUMT 1405	RIL01 07791	166062	Introduction to Automotive Technology	M W F	6:00 pm	10:00 pm	4 240	106	\$760	Mr. Joubert
AUMT 1407	RIL02 07795	166063	Automotive Electrical Systems <i>*Prereq: AUMT 1405</i>	T TH*S <i>*9am-1pm</i>	6:00 pm	10:00 pm	4 240	106	\$760	Mr. Joubert
AUMT 2305	RIL02 07798	166064	Automotive Engine Theory <i>*Prereq: AUMT 1405</i>	MTTHF*S <i>*12pm-3pm</i>	5:00pm	6:00pm	3 240	106	\$570	Mr. Joubert
BUSI 1301	RIL01 07799	166065	Business Principles	MW	5:15pm	7:50pm	3 217	209	\$570	Mr. Hill
CDEC 1319	RIL01 07806	166067	Child Guidance	SAT	9:00 am	1:00 pm	3 215	230	\$570	Ms. Jones
CDEC 2328	RIL01 07808	166069	Admin of Programs for Children II	SAT	1:00 pm	5:00 pm	3 215	230	\$570	Ms. Jones
CDEC 1311	RIL02 07811	166066	Educating Young Children	M W	6:30 pm	8:30 pm	3 215	234	\$570	Ms. Gibbs
CDEC 1359	RIL01 07813	166068	Children with Special Needs	T TH	6:30 pm	8:30 pm	3 215	234	\$570	Ms. Gibbs
CJSA 1327	RIL02 07816	166074	Fundamentals of Criminal Law	MW	5:30 pm	7:45 pm	3 217	202	\$570	Mr. Bernardi
CJSA 1317	RIL01 07818	166073	Juvenile Justice System	TTH	5:30 pm	7:45 pm	3 217	202	\$570	Mr. Bernardi
CETT 1441	RIL02 07820	166070	Solid State Circuits	F	5:30 pm	10:00 pm	3 240	109	\$760	Mr. Reynolds
ECON 2301	RIL02 07822	166075	Principles of Macroeconomics	SAT	9:00 am	1:00 pm	3 215	B29	\$570	Dr. Zereyesus
*ENGL 1301	RIL04 07823	166076	Composition I <i>*Prereq: Appropriate placement exam score(s).</i>	W	5:10 pm	10:00 pm	3 217	201	\$570	Ms. Ohmes
*ENGL 1302	RIL04 07825	166077	Composition II <i>*Prereq: Engl 1301, or equivalent, with "C" or&gt;</i>	F	5:10 pm	10:00 pm	3 217	202	\$570	Ms. Ohmes
HIST 1301	RIL04 07826	166078	US History I	T TH	5:15 pm	7:45 pm	3 7656	9	\$570	Ms. Zoebelein
HIST 1302	RIL04 07831	166079	US History II	SAT	9:00 am	1:00 pm	3 7656	9	\$570	Ms. Zoebelein
HIST 2311	RIL02 07834	166080	Western Civilization I	M W	5:15 pm	7:45 pm	3 215	B31	\$570	Dr. Smith
HUMA1315	RIL04 07836	166082	Fine Art Appreciation	T TH	5:15 pm	7:45 pm	3 217	201	\$570	Mr. Franko
*MATH1332	RIL04 07837	166084	Contemporary Mathematics I <i>*Prereq: DSMA 0304 &amp;/or 0306 or equivalent</i>	M*S <i>*1-430pm</i>	8:00 pm	10:30 pm	3 7604	5	\$570	Mr. Abraham
*MATH1314	RIL04 07839	166083	College Algebra <i>*Prereq: DSMA 0304, 0306, &amp;/or 0307 or eq.</i>	M*S <i>*9am-12pm</i>	5:30 pm	8:00 pm	3 7604	5	\$570	Mr. Abraham
*MATH1342	RIL04 07841	166085	Elementary Statistical Methods <i>*Prereq: DSMA 0304 &amp;/or 0306 or equivalent</i>	M W	5:30 pm	8:30 pm	3 7656	9	\$570	Mr.Zereyesus
MRKG 1311	RIL04 07844	166086	Principles of Marketing	T TH	5:30 pm	8:00 pm	3 217	209	\$570	Ms. Arms
PSYC 2301	RIL02 07845	166087	General Psychology	T TH	5:30pm	8:30 pm	3 7656	11	\$570	Ms. Krome
SPCH 1315	RIL04 07847	166088	Public Speaking	SAT	9:00 am	1:00 pm	3 215	227	\$570	Ms. Kinkaid
SPCH 1321	RIL04 07849	166089	Business and Professional Communication	SAT	1:30 pm	5:30 pm	3 215	227	\$570	Ms. Kinkaid
WLDG 1430	RIL01 07851		Intro to Gas Metal Arc (GMAW) Welding <i>*Prereq: WLDG 1323 and 1428</i>	M W F	6:00 pm	10:00 pm	4 240	B13	\$760	Mr. Corder
WLDG 1434	RIL01 07852	166091	Intro to Gas Tungsten Arc (GTAW) Welding <i>*Prereq: WLDG 1323 and 1428</i>	T TH*S <i>*9am-1pm</i>	6:00 pm	10:00 pm	3 240	B13	\$570	Mr. Corder

### Refund Policy:

**Last day to drop with:**

**100% Refund:** Prior to start date

**75% Refund:** First week of term

**25% Refund:** Second week of term

**0% Refund:** Third week of term & later.

### Books Required:

[www.ctcbookstore.com](http://www.ctcbookstore.com) or [www.ctcd.edu/books](http://www.ctcd.edu/books)

**\*\*Register early, as courses may be cancelled a week prior due to low enrollments. \*\***

## FOR STUDENTS OF THE REAL WORLD

*Courses, regardless of their delivery method, may have an electronic component*

Updated: January 20, 2016



### College Policy

Although we have made every effort to ensure the accuracy of information in this schedule, we cannot always control errors or omissions. CTC reserves the right to cancel, combine, or divide classes; to change the time, day, or place; or to change instructors without notification, without incurring obligation.

### Withdrawal Policy

If you withdraw or drop a class for any reason, you must see a CTC Counselor and, if receiving Army Tuition Assistance, see an Education Services Counselor or call 785.239.6481. The last day to withdraw is March 25<sup>th</sup>, 2016. Failure to follow these procedures may cause you to receive an “F” for non-attendance and obligate you to repay any tuition assistance received from the Army to pay for the course.

Financial Aid and VA students must contact the CTC Financial Aid and/or Veterans Services Departments before registering, withdrawing or making schedule changes to avoid possible changes in awards and benefits.

For more information visit:

<http://www.ctcd.edu/students/current-ctc-students/registration/drops-and-withdrawals/>.

### Tuition Rates

\$190 Onsite Fort Riley (per semester credit hour (SCH))  
\$93 Distant Learning Resident out-of-district (per SCH)  
\$214 Distant Learning Nonresident (per SCH)  
\*\*Personal check, money order, cash & credit cards accepted\*\*

### Free Tutoring Available

Barton Tutor Center at Fort Riley offers free tutoring to all students on Fort Riley. Bldg 7656 Graves Street. Call 785.240.3617, 1.866.781.4302, or 785.784.6606 Ext. 763. Hours: M T TH 9am-5pm, W 9am-7pm, F 9am-3pm, SAT 11am-3pm.

Tutor.com for US Military Family's, free and available 24/7. Create your account at the following link: <http://military.tutor.com/home>

### Online Mentor's

1.800.792.3348 Ext 1296  
[Online.Mentors@ctcd.edu](mailto:Online.Mentors@ctcd.edu)

### Refund Policy

Students who officially withdraw from the institution or who reduce their semester credit hour load shall have their tuition and mandatory fees refunded according to the following:

% Refund	Withdrawal
100% Refund	Withdrawal before the first day of the term.
75% Refund	Withdrawal if not more than 18.75% of the term has elapsed.
25% Refund	Withdrawal if not more than 25% of the term has elapsed.
5% Refund	Withdrawal if not more than 60% of term has elapsed
No Refund	Withdrawal if more than 60% of the term has elapsed.

Soldiers utilizing the GoArmyEd portal will follow the GoArmyEd refund schedule in the Class Details screen on the GoArmyEd Class Schedule, as well as at: <https://www.goarmyed.com/> and in the Class Details screen on the GoArmyEd Class Schedule.

### WebAdvisor Registration

If qualified register online at: <https://webadvisor.ctcd.org>. Please check with CTC Fort Riley Registration at 785.784.6240 to see if you qualify. Central Campus policy requires payment the same day you enroll; otherwise, you will be dropped from class.

Username: **c07654321** (lowercase “c” and CTC ID)

Password: **mmddy** (birthdate)

### Public Notice

Central Texas College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees and certificates of completion.

### Book Rental

Effective October 1st, CTC Ft. Riley will be charging a \$30 book loaner fee per onsite textbook per term. CTC is not responsible for providing access codes.

Our book quantity for each term is limited, textbooks are given out on a first-come, first serve basis. Students will then be responsible for purchasing the textbook if loaner book is not available at the time out checkout from CTC's office bookstore: MBS Direct: <http://bookstore.mbsdirect.net/ctc.htm>

### Send Official Transcripts

Central Texas College  
Attn: Incoming Transcripts  
PO Box 1800  
Killen, TX 76540-1800

### Access CTC EagleMail

<http://www.ctcd.edu/students/current-ctc-students/student-email/>

Ex. John Doe's Email is: **jdoue@stu.ctcd.edu**

Password: **jdmmddy** (birthdate)