

# CPAC'S QUICK FACTS

## May 2013

### Change in Procedures for Military Service Deposits



Employees who are anticipating retirement in the near future who have unpaid Military Service Deposits (MSD) need to be aware of a change in procedures which may impact their ability to pay the Military Service Deposits at retirement.

Military Service Deposits **MUST NOW BE PAID IN FULL PRIOR TO THE DATE OF SEPARATION FOR RETIREMENT.** In the past, employees who were retiring were allowed to make payment for military service even after the date of separation, up to the date that their retirement was finalized by the Office of Personnel Management (OPM). However, OPM recently directed that payment of military service deposits after the date of separation may only be made in cases of administrative error.

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Employees should allow a minimum of 120 DAYS PROCESSING TIME PRIOR to their anticipated date of retirement in order to ensure that payment for military service is posted prior to the date of separation.

Employees who are anticipating retirement in the next 6 months and who wish to pay their Military Service Deposit should initiate the process IMMEDIATELY.

The Army Benefits Center-Civilian (ABC-C) has posted this information on their website and has requested that the information be included on all employees' Leave and Earnings Statements.

Questions on Military Service Deposits and the process for initiating the payment process may be directed to the Army Benefit Center-Civilian at 1-877-276-9287 between the hours of 6:00 a.m. and 6:00 p.m. Central Time to speak with a retirement counselor. Instructions for initiating the Military Service Deposit procedures are also available on the ABC-C website at <https://www.abc.army.mil>.