



DEPARTMENT OF THE ARMY
HEADQUARTERS, 24th INFANTRY DIVISION (MECH) and FORT RILEY
FORT RILEY, KANSAS 66442-5000

REPLY TO
ATTENTION OF

CG Policy Letter 04-2

AFZN-ES-S

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Motorcycle, Moped, Dirt Bike and All-Terrain Vehicle (ATV) Command Policy

1. REFERENCE:

- a. DODI 6055.4, DOD Traffic Safety Program, 20 July 1999.
- b. AR 190-5, Motor Vehicle Traffic Supervision, 8 July 1988.
- c. AR 385-40, Army Accident Investigation and Reporting, 1 November 1994.
- d. AR 385-55, Prevention of Motor Vehicle Accidents, 12 March 1987.
- e. Safety Management Plan (SMP), 4 February 2002.

2. APPLICABILITY: This policy applies to all 24th Infantry Division and Fort Riley units, activities, tenant units and visiting units; Department of the Army (DA) Civilians and Fort Riley contractors while operating on Fort Riley.

3. GENERAL: The high-risk nature of riding motorcycles, mopeds, dirt bikes, ATVs, and motorized scooters and the serious consequences of being involved in an incident require that we have an effective safety program in place. Generally, motorcycles have accounted for a significant part of POV accidents in this command. This is unacceptable. Commanders and leaders will place substantial emphasis on this combat detractor.

4. POLICY:

a. All units will include this memorandum as part of their unit Motorcycle Safety Program. This written program implements provisions of Department of Defense Instruction (DODI) 6055.4, DOD Traffic Safety Program; and Army Regulation 385-55, Prevention of Motor Vehicle Accidents. This policy applies to motorcycles, dirt bikes, mopeds, motor scooters, and ATVs.

b. Motorcycles and mopeds operated or stored on the installation shall be registered with Fort Riley's Provost Marshal Office.

c. No personally owned ATVs or dirt bikes not equipped to be licensed and registered for highway use may be operated on Fort Riley. Dirt bikes (dual-sport) licensed and registered by civil authority to operate on public roadways will be

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allowed to operate on approved trails on Fort Riley. Government owned ATVs may be operated on Fort Riley by government employees, contractors, and by soldiers if they are used in the execution of their official duties.

d. Licensing and Training.

(1) Motorcycles, mopeds, or ATVs driven on public roadways must be licensed by civilian authorities. Where state or local laws require special licenses to operate privately owned motorized bicycles (MOPEDS), motor scooters and ATVs, such license requirements will apply to operate those vehicles on Fort Riley.

(2) Department of Defense Instruction (DODI) 6055.4 requires motorcycle operators to successfully complete an applicable rider and operator safety course that includes a Motorcycle Safety Foundation (MSF) approved curriculum. Army Regulation 385-55, requires all individuals to complete a Department of the Army (DA) approved Motorcycle Defensive Driving Course (MDDC) prior to operating or registering a motorcycle or moped on or off post. Validation of this training will be presented to vehicle registration before a registration decal will be issued. If the MDDC is completed elsewhere than at Fort Riley, the owner/operator will check with Directorate of Environment and Safety (DES) Safety Division (785) 239-2514, to determine that the MDDC is an approved course. DES, Safety Division will maintain a database of operators who have completed the MDDC at Fort Riley. Priority for the MDDC is: Soldier's, Department of the Army Civilians, Family members (Active Duty), Retirees and USAR/USARNG that work on Fort Riley. Operators may register to complete an MDDC free-of-charge through the DES (785) 239-2334/0446. If MDDC classes are full, or an individual chooses to go outside Fort Riley to receive the required training, they will not receive reimbursement for the training. Individuals may contact Hutchinson Community College at 1-800-289-3501 ext. 3550.

(3) Personnel operating Government ATVs will complete an ATV operator course prior to operating on Fort Riley. For information concerning available ATV operator courses, call the DES Safety Division.

(4) Soldiers, DOD Civilians, contractors, and family members must possess a motorcycle license issued by a civil authority and a MDDC card to drive or operate a motorcycle or moped on Fort Riley. The general public, must possess a valid motorcycle license issued by a civil authority to operate a motorcycle on Fort Riley.

e. All individuals, to include the general public, will wear personal protective equipment (PPE) as required by AR 385-55 while operating or riding as a passenger on motorcycles, mopeds, motor scooters, and ATVs on Fort Riley. Access to Fort Riley will be denied if they do not possess the proper PPE. In addition, military

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personnel will wear the PPE at all times while operating or riding as a passenger on motorcycles, dirt bikes, mopeds, and ATVs on or off post. Required PPE for operation of motorcycles, dual-sport and mopeds includes:

(1) A U.S. Department of Transportation (DOT) approved helmet properly fastened under the chin.

(2) Impact or shatter resistant goggles or a full-face shield attached to the helmet. Operator may not substitute windshield or fairing for proper eye protection. Additionally, eyeglasses alone are not proper eye protection.

(3) Full-fingered gloves, long trousers, long sleeved shirt or jacket, leather boots or over the ankle shoes and a reflective vest at all times. If a backpack or T-bag (sissy-bar bag) covers up or blocks any portion of the reflective vest, then an additional vest will be placed on the outside of that pack/bag.

f. Per AR 385-55, use of headphones or earphones is prohibited while operating a motorcycle or moped on post.

g. Failure to wear the required PPE or comply with the licensing or operator training requirements may be considered in making line-of-duty determinations.

h. Company/detachment commanders will complete with the individual Motorcycle/ATV Operator Requirements and Individual Responsibilities Agreement, enclosure 1. Platoon Leaders/Platoon Sergeants will conduct inspections of privately owned motorcycles using the motorcycle checklist found in the POV Toolbox one week prior to long weekends, holidays and leave/passes, enclosure 2. Company/detachment commanders will counsel personnel on any identified deficiency, corrective actions required, and the consequence(s) of not correcting the deficiency.

i. Motorcycles and mopeds operated or registered on Fort Riley must have two rear view mirrors (one mirror on each side).

j. Motorcycles and mopeds must have headlights turned on at all times while being operated on Fort Riley.

k. In the event of a motorcycle, moped, dirt bike, or ATV accident involving military personnel, which incurs lost time, partial or permanent disability or death, an accident investigation officer will be appointed from outside the chain of command of the service member(s) involved. The accident investigation officer will then conduct an accident investigation in accordance with AR 385-40. The soldier's brigade

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commander will provide to the Commanding General an accident AAR that summarizes the facts and circumstances surrounding the accident and steps to be taken by the commander to prevent future accidents from happening.

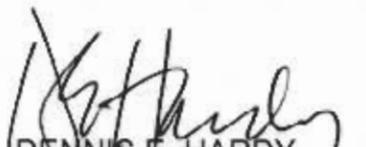
1. Commanders will classify any operator who is cited for two or more violations or has an accident that incurs lost time while operating a motorcycle, dirt bike, moped, dirt bike or ATV, or demonstrates a lack of self-discipline, as a "high-risk" operator. Company/detachment commanders will counsel each high-risk operator and require the operator's NCO support chain to provide steps to mitigate high-risk behavior. In extreme cases, commanders will refer repeat offenders to the Garrison Commander with a recommendation for removal of privileges to operate motorcycles, mopeds, and ATVs on post in accordance with AR 190-5, paragraph 2-5a. Before driving privileges are reinstated, the individual must retake the MDDC.

5. ADVERSE ACTIONS: Whoever violates this policy is subject to punishment under the UCMJ or other appropriate administrative action. Commanders should consult with their Trial Counsel/Labor Counselor for assistance in evaluating the available options on the specific facts and circumstances of each case.

6. This policy will be displayed on permanent bulletin boards within all units.

Encl. 2

1. Motorcycle/ATV Agreement
2. Motorcycle Inspection Checklist


DENNIS E. HARDY
Major General, US Army
Commanding

DISTRIBUTION:

A

*Commanders,
I expect every 1st line
Supervisor to be knowledgeable
about this policy. They must
help us enforce! H*

Motorcycle/ATV Operator Requirements and Individual Responsibilities Agreement

I, _____, have read and understand the requirement of safe motorcycling/ATV operations. I acknowledge the Army requirement for Personal Protective Equipment (PPE), licensing requirements and MSF training requirements as outlined in the Motorcycle/ATV Operator Individual Requirements and Responsibilities Agreement. I understand that if I am injured while riding a motorcycle/ATV in violation of this policy, I may be found Not-in-Line of Duty Due to Own Misconduct. Such a finding by an investigating officer can result in my loss of benefits, to include my right to free medical care, my right to disability pay, or separation pay, or medical retirement from the service if my injuries make me no longer eligible for military service. I could also face forfeiture of many of my veteran's rights such as education benefits. In addition to the Army requirement for PPE, I acknowledge that my commander has given me a direct order to NEVER operate a motorcycle/ATV without the PPE. My failure to comply with his/her order is punishable under Article 92 of the Uniform Code of Military Justice.

Signature and Date

Enclosure 1

MOTORCYCLE INSPECTION FORM

OPERATOR NAME: _____
Rank/Section DOD Tag

Insurance Company Name Expiration Date

State License Tag No/Expiration Date Motorcycle/Dirt Bike : Year Make Model

Driver's License/Expiration Date Inspector Name/Rank

Motorcycle Riders Course Date Card #

| NOTE: Any NO would constitute fail and must be corrected | DATE | |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | PASS | FAIL |
| BRAKES & SHOCKS | YES | NO |
| 1. Both brakes operate properly? | | | | | | | | | | |
| 2. Brake cable in good condition? | | | | | | | | | | |
| 3. Brake drums/disk calipers free of leaks? | | | | | | | | | | |
| 4. Brake fluid is clean and filled to the proper level? | | | | | | | | | | |
| 5. Brakes operate rear lights? | | | | | | | | | | |
| 6. Shock absorbers compress and rebound properly? | | | | | | | | | | |

NAME: _____

| MIRROR | | | | | | | | | | | |
|---|-----|----|-----|----|-----|----|-----|----|-----|----|--|
| | YES | NO | |
| 1. Two mirrors present and in good condition? | | | | | | | | | | | |

| HORN | | | | | | | | | | | |
|-----------------------|--|--|--|--|--|--|--|--|--|--|--|
| 1. Function properly? | | | | | | | | | | | |

| RIDING EQUIPMENT | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|
| 1. Reflective vest present? | | | | | | | | | | | |
| 2. Goggles or face shield (on helmet) present? | | | | | | | | | | | |
| 3. Sturdy boots or over-the-ankle shoes? | | | | | | | | | | | |
| 4. DOT-approved helmet present? | | | | | | | | | | | |
| 5. Long sleeves/trousers? | | | | | | | | | | | |
| 6. Full-fingered gloves? | | | | | | | | | | | |

ADDITIONAL COMMENTS: _____

REINSPECTION DATE (if required) _____